

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Friday, July 31, 2020**

**8:00 A.M.**

**MINUTES**

**The follow participants were present via ZOOM videoconference.**

Meryl W. Ben-Levy, President  
Clifford Saffron, Vice President  
David Dubner  
Michael Levine  
Steven Litvack  
David Seinfeld  
Bruce Valauri

**ALSO PRESENT**

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Primary Education
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk
Carrie Anne Tondo	District Counsel

**ABSENT**

**7:00 a.m. - Executive Session**

Pursuant to Public Officers Law, Section 105, duly moved, seconded, and carried by a vote of 7-0; that the Board of Education adjourns to Executive Session at 7:00 a.m., to discuss legal and personnel matter.

The Executive Session adjourned at 8:07 a.m.

**8:00 a.m. - Board of Education Meeting**

**Ms. Ben-Levy called the meeting to order at 8:13 a.m.**

Preliminary Announcements

The Roslyn Union Free School District continues to take steps to reduce the potential for exposure to the coronavirus (COVID-19). The District's efforts in this regard are made in

furtherance of federal, state, and local mandates to limit any and all public gatherings. As authorized by Governor Andrew M. Cuomo's Executive Order No. 202.1, issued on March 12, 2020, and as extended by subsequent Executive Orders, this meeting is being held remotely by videoconferencing and the public will not be permitted to attend the meeting in-person. The Board of Education will make a motion setting forth the manner in which the meeting will be conducted and waiving any applicable policies or common practices with respect to the conduct of the meeting. The public participation portion of the meeting will be suspended. The meeting will be video broadcasted in order to provide the public with the ability to view the meeting. This meeting will also be recorded and later transcribed in accordance with Executive Order 202.1, as extended.

## **Pledge of Allegiance**

Recommendation to accept the Claims Auditor's Report for June 2020.

**Ms. Ben-Levy moved, seconded by Mr. Saffron, carried by a vote of 7-0, to accept the Claims Audit Report for June 2020**

### Board President's Comments

Ms. Ben-Levy made the following comments: "This Board and I personally have never ever been prouder of our school Administration and of our staff in how hard they have worked and how diligently in their efforts since March 13, 2020 with the onset of this unthinkable public health emergency. For that, we commend them, we ask them to please redouble their efforts to make sure that every child, every Roslyn child, is protected and every Roslyn staff member is protected in terms of health, safety and security first and foremost and is educated in the Roslyn brand according to the hallmarks that we have always been so proud of. Allison Brown is our Superintendent and our instructional leader. I have never been prouder of a colleague in any setting then I am of you, and of your leadership, and of that of your team. I thank you from the bottom of my heart as a board leader, as a corporate governance team leader, as a community member, as parent and as a colleague. I thank you for your effort. I am speaking not just on my own behalf, but on behalf of the entire seven member Board of Education who each shares in my sentiments."

### Superintendent's Comments

Ms. Brown thanked Ms. Ben-Levy and made the following statement: "As you know, we are working to put together a platform for the reopening options of school. As the Board knows, we plan to put our plan together based on input from surveys from families, students, teachers and conversations that we have had. I want the Board to understand and certainly, the community, we will be going through this in great detail at our meetings moving forward. The District needs to submit to the State assurances that our plan will meet the State guidelines. I want the Board and the community to understand that nothing is written in stone, nor could anything ever be written in stone. We are dealing with children and families, so we must always be

flexible. The plan will and can change based on the circumstance and input from our students, our teachers and our community. I think that is very important as there seems to be a misunderstanding that as of today, whatever plan we submit is written in stone.”

Ms. Ben-Levy commented: “On behalf of the Board of Education, I know that things are changing minute to minute, your assuring based on guidelines that are changing minute by minute and the governor of this State has yet to determine what it is that will be possible. When we hear from the governor, we will then know and we will continue to malleably and nimbly adjust what we are doing going forward. I would be remise not to thank everyone in our community for their cooperation and leadership, not least of all the Roslyn teachers association and the Roslyn teachers leadership. They are our life’s blood and leadership especially in this moment.

Ms. Brown spoke of how proud she is of the Roslyn Teachers Association team and for their support. Approximately 175 members of the teachers association attended a faculty meeting on July 30, 2020 to plan for the start of school. In addition, Ms. Brown commented on feedback she has received from concerned parents regarding the hybrid model. The parents number one concern is on the day students are not in the classroom – are students going to sleep all day, how are we going to get the kids up, who’s going to make sure they have to be somewhere. Ms. Brown spoke of the family school connection and the support the families need: to help them to put their kids on a schedule, to get them up, to have accountability. She said this would be part of the plan developed to support the students and families. In return, Ms. Brown needs families to support the schools by taking your child’s temperature each day and not sending sick children to school.

Ms. Brown acknowledged Eleanor Russell, President Roslyn Teachers Association, and thanked her for support in working together on the plans for the start of school.

Ms. Ben-Ley commented on the importance of the home school partnership, “which has been the hallmark of the strength of the Roslyn education.” She spoke of the importance of communicating information between the home and school concerning the opening of schools. Ms. Ben-Levy reminded the community if parents need support and assistance the district has a full complement of school psychologist, school social workers, school guidance counselors and others that can help.

Ms. Brown expressed her appreciation for the support she has received and spoke of the need to support each other during this pandemic.

Ms. Ben-Levy emphasized that every Roslyn child and parent deserves the best that the Roslyn School District can offer which has been the hallmark and strength of the district and it will continue to be.

Ms. Ben-Levy ended her comments with the following statement: “This is going to be a difficult year. Schools not going to look to same, school not going to feel the same,

schools not going to be the same for anybody at any level. Regardless of what people seem to be doing right now outside the school buildings. Things are going to change and it will not be to everyone's liking. No matter which way we go. No matter with what decisions get made, people are going to have to manage their expectations. Not just in Roslyn but everywhere on the globe. This is a public health emergency of epic proportion and nobody anywhere has the answers. We are going to do more than most, because that's who we are. But it's still not going to be perfect and it's never going to be what is in our traditional legacy program, but what they're going to have are traditional Roslyn people and traditional Roslyn values and with that you are going to have traditional Roslyn yeoman's effort in everything and that's all everyone can ever ask."

**Mr. Goldspiel called from the floor to add agenda item Addendum P.1 #40.**

**Ms. Ben-Levy made a motion to adopt the agenda as a consent agenda including Addendum P.1**

**Ms. Ben-Levy moved, Mr. Saffron seconded and carried by a vote of 7-0, to accept the agenda and Addendum P.1 as a consent agenda.**

**Ms. Ben-Levy moved, Mr. Saffron seconded and carried by a vote of 7-0, to adopt the consent agenda and Addendum P.1.**

## **ACTION ITEMS**

### **PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

**P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

**P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

**P.3** Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.3)**

### **Addendum**

**P.1 Professional**

Item	Name	Action	Position / Replacing	Location	From	To	Certification / Class / Step / Salary
40	Ann Jacobs	Resignation for the Purposes of Retirement	Special Education	MS		7/31/20 (last day of employment)	

**BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

**B.1** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Great Neck Public Schools  
 Services: Health and Welfare Services for 25 students attending out of district schools for the 2019-20 school year.  
 Fees: \$1,029.52 per student  
 Total estimated to be \$25,738.00
- (ii) Contractor: Farmingdale School District  
 Services: District of Location Special Education Services for IEP service requirements for one student residing in Roslyn attending private school in Farmingdale for 2018-2019  
 Fees: Total estimated to be \$2,233.23

Recommendation to **amend** the following contract (iii) which was approved by the Board of Education on September 5, 2019 (item B.1. (ii)):

- (iii) Contractor: Christine Baudin, M.S. CCC-SLP  
 Services: AT (Assistive technology) and ACC (Augmentative and alternative communication) *services for the 2019-20 school year as specified in the agreement*  
 Fees: Total Estimated to be ~~\$5,000.00~~ \$13,231.25

Recommendation to **extend** the following contract [(iv) which was first approved by the Board of Education on June 14, 2018 (item B.22, Bid# 18/19], and first extended on June 13, 2019 (item B.1. (xii)) in order to renew:

- (iv) Contractor: Woods Menswear  
 Services: Uniforms for Transportation and Custodial staff for the 2020-2021 school year  
 Fees: Total estimated to be \$20,000.00

**B.2** Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1620-450-03-8900-303	COVID Supplies	\$45,268.00
1620-200-03-8900-303	COVID Equipment	\$48,949.40
	<b>Subtotal</b>	<b>\$94,217.40</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-450-03-8900-310	COVID Supplies	\$45,268.00
1621-430-03-8900-310	COVID Contract Services	\$48,949.40
	<b>Subtotal</b>	<b>\$94,217.40</b>

REASON FOR TRANSFER REQUEST: To cover costs associated with COVID-19; renting classroom furniture storage units in order to facilitate social distancing, and purchasing additional face masks, latex gloves, Lexan, Clorox wipes, floor stickers/tape, and pandemic-related signage.

**B.3** Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1620-450-04-9000-310	CUST SUPPLY - EH	\$10,800.00
1620-450-06-9000-310	CUST SUPPLY - HGTS	\$ 5,400.00
1620-450-07-9000-310	CUST SUPPLY – HH	\$ 5,400.00
1620-450-08-9000-310	CUST SUPPLY – HS	\$16,200.00
1620-450-09-9000-310	CUST SUPPLY – MS	\$ 5,400.00
	<b>Subtotal</b>	<b>\$43,200.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-450-03-8900-310	COVID Supplies	\$43,200.00
	<b>Subtotal</b>	<b>\$43,200.00</b>

REASON FOR TRANSFER REQUEST: To cover costs associated with COVID-19, specifically the renting of tents to facilitate social distancing.

**B.4** Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2250-430-03-8900-303	COVID Services	\$3,855.00
	<b>Subtotal</b>	<b>\$3,855.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2250-450-03-8900-307	COVID Supplies	\$3,855.00
	<b>Subtotal</b>	<b>\$3,855.00</b>

REASON FOR TRANSFER REQUEST: To cover costs associated with COVID-19, specifically the purchase of face masks with vision panels for Speech teachers.

**B.5** Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9060-800-03-9000-303	Medical Insurance	\$33,012.50
	<b>Subtotal</b>	<b>\$33,012.50</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2010-450-03-8900-301	COVID Supplies	\$33,012.50
	<b>Subtotal</b>	<b>\$33,012.50</b>

REASON FOR TRANSFER REQUEST: To cover costs associated with COVID-19, specifically the cost to purchase 8,450 cloth, washable face-masks for all staff and students.

**B.6** Recommendation to adopt the following resolution with respect to the setting of the School District Tax Levy for the 2020-2021 school year:

**RESOLVED**, the budget of the necessary claims and expenditures in the Roslyn Union Free School District in the Towns of North Hempstead and Oyster Bay for the school year 2020-21 amounting to **\$115,330,236** for “School Purposes” and **\$5,097,369** for “Library Purposes” totaling **\$120,427,605** is hereby accepted, and

**WHEREAS**, the Board of Education has estimated the revenue from all other sources including State Aid to be **\$18,548,963**; and

**WHEREAS**, the Library Board of Trustees has estimated the revenue from all other sources for 2020-21 to be **\$33,000**;

**NOW, THEREFORE, BE IT RESOLVED** that the sums of **\$96,781,273** for “School Purposes” and **\$5,064,369** for “Library Purposes” totaling **\$101,845,642** being the remainder of the budget adopted as above and the net amount which must be raised by taxation for the Roslyn Union Free School District, be levied upon the taxable property of said school district as said property has been certified to the Nassau County Board of Assessors for the school year 2020-21.

**RESOLVED**, that the District Clerk of this School District is hereby authorized and directed, pursuant to Section 6-20.0 and amendments thereto of the Nassau County Administrative Code, to file a certified copy of these resolutions with the Nassau County Legislature and the Department of Assessment, Mineola, New York, on or before August 17, 2020.

[Note: Based on tentative Class 1 assessed values as of April 1, 2020 of \$5,038,817 (which will be finalized by the Nassau County Assessor) and uncertified Class 1 base proportion of .8176714 (which will be calculated by the Nassau County Assessor and certified by the Nassau County Legislature) the estimated tax levy in Class 1 (residential) for school purposes will be \$79,135,279 (an increase of 1.83%) and for library purposes will be \$4,140,990 (an increase of 0.52%) resulting in estimated tax rates of

**\$1,570.513 per \$100 of Assessed Value for school purposes and \$82.182 per \$100 of Assessed Value for Library Purposes.]**

**B.7.** Recommendation that the President of the Board of Education be authorized to execute the 2019-2020 Final AS-7 Contract with Nassau BOCES in the amount of \$3,602,662.01 in accordance with (**Attachment B.7.**)

**B.8.** Resolved that the Board of Education hereby approves the Inter-Municipal Agreement for the 2020-2021 school year between Roslyn and Westbury UFSD for the transportation of children, subject to approval by counsel, and

Be it further Resolved that the President of the Board of Education be authorized to execute any documents necessary to effectuate said agreement.

**B.9. BE IT RESOLVED**, that the Board of Education of the Roslyn Union Free School District hereby authorizes the School District to enter into Inter-Municipal Agreements for the 2020-2021 school year with the East Williston UFSD and Herricks UFSD in connection with Roslyn UFSD’s Adult Education Program pursuant to General Municipal Law § 119-o subject to the terms and conditions of the agreements to be approved by District Counsel;

**BE IT FURTHER RESOLVED** that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documentation to effectuate said Agreements.

**B.10.** Recommendation to approve the Nassau BOCES Consortium Transportation Contracts for 2020-2021. (**Attachment B.10.**)

**B.11.** Recommendation to approve Capital Fund Appropriation Transfer Requests (**Attachment B.11**)

**B.12** BE IT RESOLVED, that the Board of Education hereby approves the Amendment to the Agreement between the District and Capital One, N.A. for the 2020-2021 school year;

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Amendment on behalf of the Board of Education.

**B.13** Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1480-160-03-9000-303	COMM RELATIONS NC SAL	\$20,000.00
	<b>Subtotal</b>	<b>\$20,000.00</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
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1480-430-03-9000-312	COMM RELATIONS CONTR	\$20,000.00
	<b>Subtotal</b>	<b>\$20,000.00</b>

REASON FOR TRANSFER REQUEST: to provide funds to pay Barry Edelson as a consultant to assist in the transition to the new Director of Community Relations

**CURRICULUM AND INSTRUCTION:**

**C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 27; July 8 and July 27, 2020.

**C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on July 8; July 17 and July 21, 2020.

**BOARD OF EDUCATION**

**BOE.1 BE IT RESOLVED** that the Board of Education hereby adopts the revised 2020-2021 school calendar presented to the Board of Education by the Superintendent of Schools.

**Ms. Ben-Levy moved, Mr. Saffron seconded and carried by a vote of 7-0, to accept the Personnel Agenda items P.1 - P.3 and Addendum P.1, Business/Finance Agenda Items B.1 – B.13, C&I.1 – C&I.2 and BOE.1 as a consent agenda.**

**Adjournment**

**There being no further business to come before the Board of Education, Ms. Ben-Levy made a motion to adjourn; seconded by Mr. Saffron carried by a vote of 7-0; to adjourn at 8: 30 a.m.**

**Respectfully submitted,**

*Nancy Carney Jones*  
**Nancy Carney Jones**  
**District Clerk**